

# Auburn Career Center



## Auburn Vocational Board of Education Agenda June 4, 2019 6:30 pm

### Item #1 Roll Call

\_\_\_ Mrs. Jean Brush

\_\_\_ Mr. Geoffrey Kent

\_\_\_ Mr. Terry Sedivy

\_\_\_ Mr. Kenneth Cahill

\_\_\_ Mr. Ken Klima

\_\_\_ Mr. Erik Walter

\_\_\_ Dr. Susan Culotta

\_\_\_ Mr. Roger Miller

\_\_\_ Mrs. Mary Wheeler

\_\_\_ Mrs. Mary Javins

\_\_\_ Mr. Paul Stefanko

### Item #2 Pledge of Allegiance

### Item #3 Approve Agenda

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #4 Approve Minutes of May 7, 2019 Regular Board Meeting

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #5 Public Participation

**Item #6 Administrative Reports**

- 2019 Aspire Recognition Ceremony ~ June 13, 2019 at 6:30 pm – 8:00 pm  
Auburn Presentation Center
- Student Harassment Report

**Item #7 Recruitment/Curriculum Subcommittee Report – Update**

**Item #8 Facilities/Finance Committee Report – Update**

**Treasurer’s Agenda**

**Item #9 Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending April 30, 2019 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment Item#9)

**No Action Required.**

**Item #10 Approve for Unanticipated Transfers and Adjustment of Appropriations**

Amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2019, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2019.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item#11 Approve Temporary Appropriations FY 19-20**

Approve Temporary Appropriations for FY20 at 85% of the FY19 expenditures. The Permanent Appropriations will be presented to the board for approval at the September 2019 regular board meeting.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #12 Approve Financial Services**

It is my recommendation that the Board approve the engagement of Plattenburg certified public accountants to compile the required Basic Financial Statements for the fiscal year end June 30, 2019. The Basic Financial Statements are to be presented in conformity with Generally Accepted Accounting Principles (GAAP). The fixed fee for the services will be \$9,350. (Attachment Item #12)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #13 Approve Donations**

It is my recommendation that the Board approve the following monetary donation of \$500 from Zito Insurance Agency of Mentor, Ohio for the Interactive Multimedia Technology program.

It is my recommendation that the Board approve the following monetary donation of \$500 from Geauga County Genealogical Society of Chardon, Ohio for the Interactive Multimedia Technology program.

It is my recommendation that the Board of Education approve the monetary donation of \$16,000 from the Gene Hass Foundation to support scholarships and NIMS credentialing for our manufacturing program.

It is my recommendation that the Board of Education approve the monetary donation of \$1,000 from the Black Knight Foundation of Newbury, Ohio for the National Competition of SkillsUSA & FCCLA students.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Superintendent’s Agenda**

**Item #14 Human Resources**

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #14)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #15 Approve HVAC RTU-VVT Summer 2019 Phase III Replacement Project**

It is my recommendation that the Board of Education approve HVAC TRU-VVT Summer 2019 Phase III Replacement project with Air Force One of Cleveland, Ohio. The HVAC RTU-VVT replacement & base system integration installation portion for \$149,652.00. (Attachment Item #15)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #16 Approve Collaborative Partners Consulting Services**

It is my recommendation that the Board approve a retainer extension addendum to the original agreement. The retainer for approximately 4 hours per week for a monthly retainer of \$3,600.00 per month. (Attachment Item #16)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #17 Approve Women’s Leadership Council of the United Way**

It is my recommendation that the Board approve the grant request for \$1,900.00 for needs-based scholarships for women in the Adult Workforce Education programs from the Women’s Leadership Council of the United Way of Lake County.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #18 Approve Communication & Procedures for Servicing Students with Disabilities**

It is my recommendation that the Board of Education approve the Communication & Procedures for Servicing Students with Disabilities plan for the 2019-2020 school year. (Attachment Item #18: Email)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #19 Approve Skills Documents**

It is my recommendation that the Board of Education approve the following suggested skills documents for all the programs offered at Auburn Career Center for the 2019-2020 school year. (Attachment Item #19: Email)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #20 Approve Internal Monitoring Plan**

It is my recommendation that the Board of Education approve our internal monitoring plan, which outlines how we will review IEPs and communicate with districts through the Special Education department. (Attachment Item#20)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item#21 Approve Textbooks for Construction Technology Program**

It is my recommendation that the Board approve the following textbooks as part of the Construction Technology program.

*Career Connections: Project Book 1*, Carpenters International Training Fund, 2013. Print.

*Career Connections: Project Book 2*, Carpenters International Training Fund, 2013. Print.

*Career Connections: Project Book 3 - Residential Construction*, Carpenters International Training Fund, 2013. Print.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #22 Approve Textbook for Criminal Justice Program**

It is my recommendation that the Board approve the following textbook as part of the Criminal Justice and Security program.

Schmallegger, Frank. *Criminal Justice Today: an Introductory Text for the Twenty-First Century*. 15th ed., Pearson, 2019.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #23 Consent Agenda: Contracts/Affiliation Agreements**

Resolution to approve the following contracts and affiliation agreements:

*a. Screen Vision Media*

Agreement between Auburn Career Center and Screen Vision Media for \$2,496 to provide advertising at the Chagrin Cinemas movie theater for 52 weeks. (Attachment Item #23A)

*b. Retired & Senior Volunteer Program of Lake County*

Memorandum of Understanding between Retired & Senior Volunteer Program (RSVP) of Lake County and Auburn Career Center. (Attachment Item #23B)

*c. Workforce Development System*

Memorandum of Understanding between Auburn Career Center and OhioMeansJobs to integrate service delivery of the local workforce development system, through which workforce development, educational and other services are made available to individuals.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #24 Executive Session**

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

\_\_\_ Mrs. Jean Brush

\_\_\_ Mr. Geoffrey Kent

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\_\_\_ Mr. Kenneth Cahill

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\_\_\_ Mr. Erik Walter

\_\_\_ Dr. Susan Culotta

\_\_\_ Mr. Roger Miller

\_\_\_ Mrs. Mary Wheeler

\_\_\_ Mrs. Mary Javins

\_\_\_ Mr. Paul Stefanko

Motion \_\_\_\_\_

Time In: \_\_\_\_\_

Second \_\_\_\_\_

Time Out: \_\_\_\_\_

**Item #25    Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #26    Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

Time: \_\_\_\_\_

*Please Notice Enclosures: Attachments*

**Regular Board Meeting  
June 25, 2019 @ 6:30 pm**